

**Riceville Country Market
Application Form & Contract
Presented by the Riceville Agricultural Society**



Event Date: Saturday August 26th, 2023

Location: The Riceville Fair Grounds - 4029 County Road 16, Fournier ON K0B 1G0

Time: 11:00am – 5:00pm

Set-up Time: 8:00am – 10:45am

Tear Down Time: 5:00pm – 6:00pm

Vendor Fee: \$30.00 per space (includes one 10' x 10' space, and two (2) day passes the fair)

Name _____

Business Name _____

Mailing Address _____

Telephone _____ Email address _____

Description of merchandise and/or service: _____

Non-Food

Food

Do you need more than one 10' x 10' space? _____ If yes, how many? _____

Facebook Handle: _____ Instagram Handle: _____

Do you have any special needs or requests? _____

Electricity 120V/20A/GFI (\$10.00) _____

Electricity is limited to a first come first serve basis.

No water connections available – Potable water available on grounds

Total amount due: _____

Please note that vendor spaces are available on a first come first serve basis, but there may be a limit on the number of vendors offering similar products. One applicant per MLM will be accepted.

Please submit the completed application and contract to ricevillemarket@gmail.com

Once received and confirmed, payment can be made by e-transfer to the Riceville Agricultural Society at ricevillemarket@gmail.com and please indicate “Market” and name of vendor in the memo. If a password is required, please use Riceville

If registering by mail, please return your form to the address below with a cheque payable to **The Riceville Agricultural Society**. Any cheques returned by your bank will cause your acceptance to be null and void.

**C.O. Sharron Deevy - Treasurer
1988 County Road 19
RR#1 Curran, Ontario
K0B 1C0**

Terms and Conditions

1. Vendors must supply their own display items, power cords, shade tents, cash box, generators, float, pens, equipment, and supplies required for the duration of the event. Vendors are responsible for their own equipment and assume all risk and liability in the event of loss or damage (Please mark your equipment with your name).
2. Vendors are responsible for their own insurance. The Riceville Agricultural Society is not responsible and/or liable for any claim by a third party made on the vendors for their fault or deemed negligence.
3. The grounds will be open at 8:00am for booth set up. All booths must be in place by 10:45am ready for opening to the public at 11:00am. No exhibits are to be dismantled before 5:00pm
4. There will be no motorized traffic movement during market hours; all re-stocking of vendors must be done before 10:45am.
5. Once vendors are shown to their space at arrival, they are asked to unload their equipment, move their vehicles to the designated parking area, and then begin setting up their space. This will allow for smoother traffic flow during setup.
6. Vendors are expected to participate for the duration of the event, unless advised or approval is granted by the RAS Director responsible for the Market.
7. Vendor space will be considered reserved when full payment has been received.
8. Booth space is for single operation only. No subleasing or sharing of space is allowed unless specified in writing.
9. Vendors are asked not to create their own event on Facebook but to share the Market's event page (Multiple events on the same day cause confusion for shoppers).
10. Cancellations must be received in writing. There will be no refunds issued and vendors will be responsible for the full amount of vendor fees.
11. For the safety of vendors, shoppers, staff, and fair goers, all tents must be weighed down on all four corners or staked into the ground.
12. No roaming sales. All sales are from the vendor's assigned booth only.
13. No bullhorns or megaphones, flashing lights, strobe lights, speakers, or sound amplification.
14. No hawkers. Vendors may not solicit or harass the crowd for sales.
15. Vendors agree to grant the Riceville Agricultural Society the right to use and publish any photographs taken at the Market of their exhibit and/or vendor staff for editorial, trade, advertising, and any other purpose.

16. Vendors are responsible for keeping their area clean during and after the event. Garbage cans will be provided.
17. Sale permits, licenses, inspections, collection of all appropriate sales taxes and HST, charge card services, are the sole responsibility of the vendor.
18. Based on the information provided in the application, the Riceville Agricultural Society will make every effort to ensure that no two vendors of the same nature are located beside each other.
19. Dress and attire should be appropriate for a family event and environment.
20. Vendors may not sell any drug paraphernalia, tobacco products, weapons, or illegal studded jewelry.
21. Vendors are not permitted to bring pets on site.
22. No profanity or abusive behaviour is permitted. Violation of this policy will result in your removal from the premises, the event, and your participation in future events will be evaluated. No refund will be issued.
23. Exhibitors are expected to participate for the duration of the event, **rain or shine**. All Vendors fees are **non-refundable**, unless extreme weather conditions force the Riceville Agricultural Society to declare the event cancelled.

The undersigned, referred to as vendor, agrees to the Riceville Agricultural Society's terms and conditions as outlined, to accept the space allotted, and will not hold the Riceville Agricultural Society responsible for loss of or damage to goods, materials, personal property brought onto the grounds.

Name: _____

Signature: _____

Date: _____